



EMPLOYMENT OPPORTUNITY

EXECUTIVE DIRECTOR

The Law Society of the Northwest Territories is seeking a highly-motivated and resourceful individual for the position of Executive Director at its office in Yellowknife, NT. Under the direction of the Executive of the Law Society, the Executive Director is responsible for the successful management and leadership of the Law Society. The Executive Director is professional advisor to the Executive; manager of Law Society staff; responsible for the management and coordination of all phases of the operation of the Law Society; liaises with all levels of courts; manages the disciplinary and member insurance processes and the Law Society communications with its membership, the public, and other law societies.

The ideal candidate should have:

- Five (5) or more years of progressive management experience, and
- Two (2) years of experience in policy development or strategic planning.

Equivalencies will be considered on a case-by-case basis.

Preference will be given to candidates having five (5) or more years as a practicing member of the legal profession.

A full job description is available at www.lawsociety.nt.ca.

All interested applicants can submit a résumé and cover letter to:

Executive Director Search Committee
Law Society of the Northwest Territories
4th Floor, Diamond Plaza
5204 50th Avenue
PO Box 1298, Stn. Main
Yellowknife, NT X1X 2N9
glenn.tait@lawsociety.nt.ca

CLOSING DATE: November 30, 2021

Inquiries may be directed to email address above.

We thank all applicants for their interest. Only those applicants selected for an interview will be contacted.